

**Irvington School District #11
Meeting of the Board of Education**

**October 18, 2016
5th/6th Grade Classroom – 6:30 p.m.**

AGENDA

1. Call to Order & Roll Call.
2. Secretary's Report – Approve the Minutes of the September 20, 2016 Budget Hearing, Regular Meeting, and Executive Session of the Board of Education.
3. Treasurer's Report / Supt. Comments on District Finances
4. Approve Bills.
5. Public Communications with the Board & Recognition of Visitors.

PLEASE NOTE: PUBLIC COMMENTS CONCERNING PERSONNEL OF THE DISTRICT SHOULD BE MADE IN CLOSED SESSIONS OF THE BOARD.

6. Superintendent's Report
 - A. Parent – Teacher Conferences
 - B. Discipline Report
 - C. School Report Card
 - D. IASB Meeting Report
 - E. Teacher Inservice Oct. 28
 - F. PERA Board Training
 - G. Joint Committee Meeting Date & Board Member
 - H. Halloween Activities 10-27
 - I. Christmas Program Dec. 20 – 7:00 p.m.
 - J. Other – Last minute items...
7. Shall the Board approve the Auditor's Annual Financial Report for FY 2016 as presented?
8. Shall the Board approve the Teacher Seniority List for the 2016-2017 school year?
9. Shall the Board approve the First Reading of Board Policy Updates?
 - Vacancies on the School Board – Filling Vacancies
 - Exhibit - Checklist
 - Exhibit – Checklist for Serving as a Mentor to a New Board Member
 - Exhibit - Website Listing of Development and Training
 - PRESS Issue Updates
 - Exhibit – Developing Local Policy
 - Protecting the Privacy of Social Security Numbers
 - Statement of Purpose for Collecting Social Security Numbers

- Statement for Employee Manual or District Website Describing the Purpose for Collecting Social Security Numbers
- Exhibit - Application for Fee Waiver
- Communicable and Chronic Infectious Disease
- Instructional materials and Computer Programs Developed Within the Scope of Employment
- Suspensions
- Using Animals in the Educational Program
- Dissection of Animals
- Guidelines and Application for Using Animals in School Facilities for Education
- Academic Eligibility
- Access to Electronic Networks
- Acceptable Use of District's Electronic Network
- Student Authorization for Access to the District's Networks
- Staff Authorization for Access to the District's Networks
- Web Publishing Guidelines
- Keeping Yourself and Your Kids Safe on Social Networks
- Securing and Screening Resource Persons and Volunteers
- Equal Educational Opportunities
- Accommodating Transgender Students or Gender Non-Conforming Students
- Administering Medicines to Students
- Dispensing Medication
- Checklist for District Supply of Undesignated Epinephrine Injectors
- School Medication Authorization Form
- Food Allergy Management
- Student Records
- School Student Records
- Notice to Parents and Their Rights Concerning Student's School Records
- Parent Organizations and Booster Clubs
- Public Suggestions and Concerns
- School District Legal Status
- District Organization, Operations, and Cooperative Agreements
- School District Philosophy
- School District Governance
- Board-Superintendent Relationships
- Recurrent Requester Notification
- Goals and Objectives
- Chain of Command
- Organizational Chart for Administration
- Succession Plan
- Letter to Employee Regarding Protecting the Privacy of Social Security Numbers
- Accounting and Audits
- Fines, Fees, and Charges – Waiver of Student Fees
- Resolution to Increase Driver Education Fees
- Employee Receipt of Board Policy on Personal Technology and Social Media
- Personnel Records

- Administrative Procedure – Personnel Records
- Copyright Compliance
- Seeking Permission to Copy or Use Copyrighted Works
- Request to Reprint or Adapt Material
- Care of Students with Diabetes
- Online Privacy Statement
- Assemblies and Ceremonies
- Complaints a About Curriculum, Instructional Materials, and Programs
- Curriculum Objection
- Communicable and Chronic Infectious Disease
- Food Allergy Management Program
- Letter Notifying Parents/Guardians of School Visitation Rights
- Verification of School Visitation

10. Closed Session (Executive Session Agenda – Personnel, Other)

11. Motion to Return to Open Session

12. Possible Action(s) Following Closed Session.

13. Motion to Adjourn

AGENDA ITEM: Call to Order and Roll Call for October 18, 2016

PERSON REQUESTING: Superintendent.

CALL TO ORDER: Meeting called to order at _____ p.m. by President Janice Tiemann

ROLL CALL:

Jentsch _____

Neabuhr _____

Sims _____

Tatjenhorst _____

Tiemann _____

Thurman _____

Waggoner _____

OTHERS PRESENT: _____

AGENDA ITEM: Secretary's Report – Approve Minutes of September 20 Budget Hearing, Regular Session, and Executive Session

PERSON REQUESTING: Superintendent.

EXPLANATION: Minutes from the Budget Hearing, Regular Meeting, and Executive Session of the Board of Education have been prepared for the board's review.

ALTERNATIVES: N/A.

SUPERINTENDENT RECOMMENDATION: Approve the minutes.

MOTION SUGGESTION: Motion by _____, second by _____, that the Minutes for the Budget Hearing, Regular Session, and Executive Session of the Board of Education meeting be approved.

MOTION (OTHER THAN SUGGESTED MOTION): Motion by _____, second by _____, that

_____.

ROLL CALL VOTE:

Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried_____, failed_____.

AGENDA ITEM: Treasurer's Report - Approve Treasurer's Report for September 2016

PERSON REQUESTING: Superintendent.

EXPLANATION: The treasurer's report is submitted to the Board for review and approval.

ALTERNATIVES: N/A

SUPERINTENDENT Approve the treasurer's report for the month of September 2016.

RECOMMENDATION:

READ TREASURER'S REPORT: *Cash balance by fund:

- Education Fund – \$
- Building Fund – \$
- Transportation Fund – \$
- Municipal Retirement Fund – \$
- Working Cash Fund – \$00
- Life Safety Fund -- \$

TOTAL – CK. ACCT. -- ALL FUNDS -- \$

*Does not include Money Market Account – \$

MOTION SUGGESTION: Motion by _____, second by _____, that the treasurer's report for the month of September 2016 be approved as read.

MOTION (OTHER THAN SUGGESTED MOTION): Motion by _____, second by _____, that _____

_____.

ROLL CALL VOTE:

- Jentsch _____
- Neabuhr _____
- Sims _____
- Tatjenhorst _____
- Tiemann _____
- Thurman _____
- Waggoner _____

Motion carried _____, failed. _____

AGENDA ITEM: Approve Bills for the Month of October 2016

PERSON REQUESTING: Superintendent.

EXPLANATION: Bills for the month of October 2016 are submitted to the board for approval.

ALTERNATIVES: N/A.

SUPERINTENDENT RECOMMENDATION: Approve the bills for the month of October 2016

MOTION SUGGESTION: Motion by _____, second by _____, that the bills for the month to October 2016 be approved.

MOTION (OTHER THAN SUGGESTED MOTION):
Motion by _____, second by _____, that

_____.

ROLL CALL:

Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried _____, failed _____

AGENDA ITEM: Superintendent's Report

PERSON REQUESTING: Superintendent

EXPLANATION: Report on items listed

SUPERINTENDENT RECOMMENDATION: Approve motion

1st MOTION (if needed): Motion by _____, second by _____, to

_____.

ROLL CALL:

- Jentsch _____
- Neabuhr _____
- Sims _____
- Tatjenhorst _____
- Tiemann _____
- Thurman _____
- Waggoner _____

Motion carried_____, failed_____

AGENDA ITEM: Auditor's Annual Financial Report

PERSON REQUESTING: Superintendent

EXPLANATION: The auditor has completed his report and it is ready for Board approval.

ALTERNATIVES: N/A.

SUPERINTENDENT RECOMMENDATION: Approve the audit as presented. I have spoken with Mr. Moore about the audit. Our audit was good with a projected financial score of 3.55.

MOTION SUGGESTION: Motion by _____, second by _____, that the Annual Audit be approved.

MOTION (OTHER THAN SUGGESTED MOTION): Motion by _____, second by _____, that _____

_____.

ROLL CALL:
Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried_____, failed_____

AGENDA ITEM: Seniority List for Certified Staff

PERSON REQUESTING: Superintendent

EXPLANATION: The Seniority List needs approval each year. This list has the teacher hire date and the certification for subject areas able to teach.

ALTERNATIVES: N/A.

SUPERINTENDENT RECOMMENDATION: Approve the list as presented.

MOTION SUGGESTION: Motion by _____, second by _____, that the Seniority List be approved as presented.

MOTION (OTHER THAN SUGGESTED MOTION): Motion by _____, second by _____, that _____

_____.

ROLL CALL:
Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried_____, failed_____

AGENDA ITEM: Executive Closed Session for October 18, 2016

PERSON REQUESTING: Superintendent.

EXPLANATION: The board of education needs to meet in closed session to consider personnel matters:

ALTERNATIVES: None

SUPERINTENDENT RECOMMENDATION: Meet in closed session to consider personnel or other matters.

MOTION SUGGESTION: Motion by _____, second by _____, that we convene in executive session for the discussion of information regarding to the appointment, employment, performance, or dismissal of specific employees, collective bargaining matters between employers and their employees or representative; probable, imminent, pending or filed litigation, student discipline or school security at _____ p.m.

MOTION (OTHER THAN SUGGESTED MOTION): Motion by _____, second by _____, that

_____.

VOICE VOTE, IF ACCEPTABLE: YES _____ NO _____

ROLL CALL VOTE:
Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried _____ failed _____

AGENDA ITEM: Return to Open Session

PERSON REQUESTING: Superintendent

SUPERINTENDENT RECOMMENDATION: Return to open session after finishing executive (closed) session discussion....

MOTION SUGGESTION: Motion by _____, second by _____, to return to open session.

ALTERNATIVE MOTION: motion by _____. Second by _____, to

_____.

ROLL CALL VOTE:

Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried _____, failed _____.

AGENDA ITEM: Actions following Closed Session

PERSON REQUESTING: Superintendent.

EXPLANATION: Should any action be required following review and consideration of closed session items, this agenda item will provide a slot to accomplish that purpose.

ALTERNATIVES: N/A.

SUPERINTENDENT RECOMMENDATION: Take any actions necessary.

MOTION SUGGESTION: Motion by _____, second by _____, that

_____.

ROLL CALL VOTE:

Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried_____, failed_____.

AGENDA ITEM: ADJOURN Meeting of October 18, 2016

PERSON REQUESTING: Superintendent.

EXPLANATION: This agenda item allows the board to formally adjourn the meeting.

ALTERNATIVES: N/A.

SUPERINTENDENT RECOMMENDATION: Adjourn.

MOTION SUGGESTION: Motion by _____, second by _____, that the meeting be adjourned at _____ p.m.

ROLL CALL VOTE:

Jentsch _____
Neabuhr _____
Sims _____
Tatjenhorst _____
Tiemann _____
Thurman _____
Waggoner _____

Motion carried_____, failed_____.